

**CONCHO SCHOOL DISTRICT #6**  
**REGULAR MEETING OF THE GOVERNING BOARD**

**Tuesday, April 13, 2021**  
**5:00 P.M. CONCHO SCHOOL**  
**6 COUNTY ROAD 5101**  
**CONCHO, AZ. 85924**

**Agenda**

**CALL TO ORDER** \_\_\_\_\_ *President*

**ROLL CALL** \_\_\_\_\_ *President*

**PLEDGE OF ALLEGIANCE** \_\_\_\_\_ *President*

**APPROVAL OF AGENDA** \_\_\_\_\_ *President*

**CALL TO THE PUBLIC** \_\_\_\_\_ *President*

**INFORMATIONAL PRESENTATIONS: (Items to be presented and heard only) – None**

**CONSENT AGENDA:**

**Minutes:** *March 6, 2021 Work Session*  
*March 9, 2021 Regular Board Meeting*

**Ratification of Vouchers:**     *Payroll Vouchers #180 # 190*  
  *Expense Vouchers #2118 #2119*

**STUDENT ACTIVITIES FINANCIAL REPORT:** *March 2021*

**DISCUSSION ITEMS / REPORTS:**

**Administration: David Embrey**  
*Personnel: Staff Member of the Month – March 2021*  
*COVID-19*  
*Work Session*  
*Upcoming Events*

**Business & Financial: Billie Bell:**  
*Cash Flow*  
*HVAC*  
*COVID*  
*Audit*  
*Salary Recommendation*  
*Job Descriptions*  
*Additional Tasks for April*

**Facilities & Transportation: Bryan Molck**  
*Transportation Update*  
*Facilities Update*

**Governing Board Members:**  
*Mr. Candelaria would like to schedule a work session to review where the law falls on different discipline scenarios..*

**ACTION ITEMS:**  
*Discussion/Action: Approval of Job Description for Classified full time position of “Systems Specialist”*  
*Discussion/Action: Approval of Job Description for Classified full time position of “Computer Instructor / Para Pro”*  
*Discussion/Action: Approval of Job Description for Non CDL part time “Driver”*  
*Discussion/Action: Approval of Job Description for Limited full-time position Certified “Intervention Teacher”*  
*(Grant Funded)*

*Discussion/Action: Approval of Job Description for Finance/Business Operation Manager (Revised)*  
*Discussion/Action: Approval of Job Description Business Office Assistant (Revised from Accounts Payable Clerk)*  
*Discussion/Action: Approval of Title II Highly Qualified stipend for teachers FY21*  
*Discussion/Action: Approval of Stipend for a committee to research Science Curriculum*  
*Discussion/Action: Approval of Additional payroll steps for four teachers*  
*Discussion/Action: Approval of Certified Salary Schedule FY22*  
*Discussion/Action: Approval of Classified Salary Schedule FY22*  
*Discussion/Action: Approval of Power of Attorney for tax purposes (Ms. Bell every four years)*  
*Discussion/Action: Approval and Second Reading of School Board Policy GDO "Evaluation of Support Staff Members" (along with its Exhibit GDO-EB Classified Evaluation Form) Exhibits do not have to be board approved*

**PERSONNEL ITEMS:**

*Discussion/Action – Escobedo, Stephen Full Time Teacher (Pending Certificate)*

**INFORMATION AND DISCUSSION ITEMS:** (Matters that take no board action during the meeting) –

**INFORMATIONAL ITEMS:** *April Breakfast and Lunch Menu*  
*PTO Update*

**REQUEST FOR FUTURE AGENDA ITEMS:**

**NEXT REGULAR BOARD MEETING: May `11, 2021**

**ADJOURN:**

*Effective immediately and until further notice, the Concho Elementary School District Governing Board will be enforcing the Center for Disease Control's health precautionary recommendation limiting all public gatherings to ten people. As such, the meeting will be held in the school library, however the public can attend via video screen from the school gym. (Practicing social distancing) Attorney General's Opinion dated March 13, 2020 Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19. Members of the Governing Board and Administration may attend in person or by telephone or internet conferencing.*

**Agenda:** *The Board reserves the right to change the agenda. The agenda may be amended only by notifying the district office in time to provide a revised copy to the administrative secretary for posting at least twenty-four hours prior to the meeting.*

**Call to the public:**

*The public may submit comments via email to sbuttler@concho.k12.az.us by 10:00 a.m. on the day of the board meeting. At the discretion of the Board President, the email (s) may be read while the Board conducts its official business. Email (s) recognized by the Board President will be limited to 5 minutes each and no more than 15 minutes of combined comments. Any additional comments will be recorded in the permanent board meeting minutes although not read out loud during the meeting. Name of the person submitting the email will be announced. Emails can address any item on the agenda; however, no action on any item may be taken under this section. Personal attacks upon Board members, staff personnel, or other persons in attendance or absent is discouraged. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. Upon conclusion of the open call to the public, individual members of the Board may respond to any criticism made by an individual whose comments were read. The Board may, at its discretion, schedule the item(s) on future agendas for consideration.*

**Executive Session:**

*All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything, which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception*

*\*Names and details are available in the District Office during normal business hours.*

**Disabilities Act.**

*Persons with a disability may request a reasonable accommodation, by contacting Mr. Embrey (928) 337-4665 ext. 308. Requests should be made as early as possible (no later than noon on day of the meeting) to arrange the accommodations.*